

**CITY OF NORMAN
SUPPLEMENTAL QUESTIONNAIRE
MARSHAL (Part-Time)
(Municipal Court)**

Name: _____ Date: _____
Phone Number: _____

This questionnaire is a supplement to your application and will be used for further evaluation of your education, training, and experience as it relates to the Marshal/Hearing Officer position for which you applied. **FILL OUT THE QUESTIONNAIRE COMPLETELY EVEN IF THIS INFORMATION IS ON YOUR APPLICATION/RESUME!**

1. Have you graduated from college and are you currently attending law school? ____ Yes ____ No
2. The selected applicant for this position will be serving processes and must have his/her own transportation. Is there any reason why you wouldn't be able to serve processes? ____ Yes ____ No
3. Do you have a valid driver's license and satisfactory motor vehicle record? ____ Yes ____ No
4. The work period for this position is approximately fifteen (15) hours per week.
Ten (10) hours will be spent in the Municipal Courtroom and interviewing defendants.
(Tuesday, Wednesday, and Thursday afternoons, beginning at 2:30 p.m.)

Five (5) hours will be spent serving processes. (No set schedule)

Would you have any problems working Tuesday, Wednesday, and Thursday afternoons beginning at 2:30 p.m.?
____ Yes ____ No

What is your school schedule for the Fall/Spring semester?

5. What education, training, or experience do you have that would relate to this position?

6. List any other information, including personal strengths, that you feel will aid us in determining your qualifications for this position.

EQUAL OPPORTUNITY EMPLOYER